



September 2023 School Newsletter

Principal's Message

We are excited to welcome our staff and students to start a new school year on September 5th (with a staggered start for our newest JK learners). The Board's 2023-24 Pastoral Theme is ~ **We Are Called To Love**

We welcome Mme Vecero, FI Gr 4/5 teacher; Miss Mendoza, LTO Gr.3/4 English; Ms. Gaudette, S.E.R.T.; Ms. Brittani Nunn, EA. Congratulations to Mrs. Bookman, the school's primary S.E.R.T. this year, replacing Mrs. Petruccelli.

As we begin the new school year the staff look forward to getting to know your children and have them reacquaint themselves with their peers. We want them to feel comfortable with the school routine and protocols to ensure the continued safety and well-being of our students and staff. We look forward to meeting our school families at this year's 'Meet the Teacher' night on September 18th from 4:30 to 6:00pm. The Knights of Columbus will be assisting with a BBQ for those attending (hamburgers & hot dogs); items to be available on School Cash Online.

We have made a change to our dismissal time for students this year. Beginning September 5th, **ALL students**, JK to Grade 8, **will be dismissed at 3:15pm** (unless they are called out earlier to board their bus). Your child's success is our priority, and their attendance matters. Late arrivals and early departures disrupt the entire class, impacting valuable learning time. Please plan your child's school day accordingly to assist us in helping them achieve their goals.

We are committed to you and your children in providing them the best possible Catholic education this school year. Should you have questions or concerns, please contact me as soon as possible so together we can resolve anything that would affect our objective.

Wishing our students, their families and the Notre Dame staff a peaceful Labour Day long weekend.

God Bless, *Mary Leonard, Principal*

Notre Dame Catholic School

35 Braemar Avenue

Caledonia, ON N3W 2M5

(905) 765-0649

Website: www.notredamecaledonia.ca

Twitter: @ndcaledonia

ZONE 2

Principal: M. Leonard

Secretary: C. Woods, L. Frenza

BELL TIMES

8:55am: School Begins

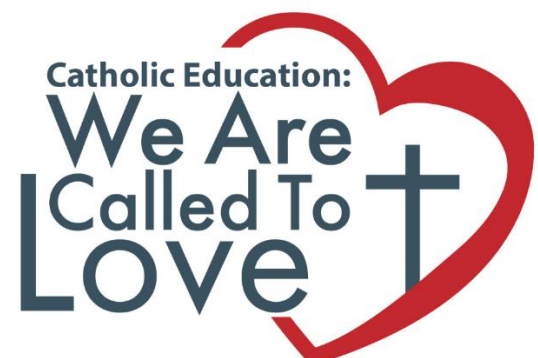
10:35-11:15am:

1st Nutrition Break

12:55-1:35pm:

2nd Nutrition Break

3:15pm: School Dismissal



"If we love one another, God lives in us."
(1 John 4:12)

SCHOOL HOURS FOR BALANCED DAY

8:55 am School begins

10:35 – 11:15 am

First Nutrition Break

12:55 – 1:35 pm

Second Nutrition Break

3:15 pm School Dismissal

Please note staff are **NOT**
on duty until **8:40 am**.

*Staff will be on duty to
receive students off the bus.

Upon dismissal at the end of
the day **ALL walkers** must leave
school premises promptly.

HALDIMAND NORFOLK R.E.A.C.H. SCHOOL AGE PROGRAM

Haldimand Norfolk R.E.A.C.H. Before
and After School program. Information
about their program can be obtained by
calling Jackie at **905 765 1975**.

Please call the above number if
changes to your routine schedule
are needed as we may not get the
opportunity to relay the change of
information in a timely manner at
the end of the school day.

TELEPHONES / CELL PHONES

Please note that cell phones are
NOT allowed on school property.
This is a Board policy. If necessary,
your child can have access to the
phone in the office. We **will not**
accept any messages via a cell phone
– i.e., child showing teacher a
message from their parent on their
cell phone. Please make all
arrangements **before** school.

Tell your child where to go after
school prior to coming to school.
We are not always available at the
end of the day to receive new dismissal
plans and ensure they are relayed in a
timely manner. We would appreciate
that your children understand these
arrangements before coming to
school.

SAFE ARRIVAL PROGRAM

This program is in place to ensure the safety of all our children. If your child is to be absent, please call the school or send a note with another family member or friend. Where we have not been notified, we shall call to verify our attendance records. If your child is unwell, please keep him/her home for the day, reducing the risk of spreading germs in the classroom.

Please notify the office by 9:00 a.m. of any absence, or leave us a message at any time on our answering machine. (905) 765-0649

ADMINISTRATION OF PRESCRIBED MEDICATION

We, at Notre Dame, must follow Board policies & procedures for the administration of medication during school hours. If needed, please contact the principal for information about arranging the administration of medication. Authorization to provide such service must be made in writing by the parent and physician on the appropriate form (obtained at the school). Only prescription drugs will be administered. Non-prescription drugs such as aspirin (or other over-the-counter medication) will NOT be administered to the students.

PICK UP & DROP OFF OF CHILDREN – SAFETY PRECAUTION

Parents **cannot** park on school property. Please find a parking spot on the street if you wish to walk your child to the front of the school or use the Kiss & Ride area. Parking is not permitted at the Canadian Tire parking lot, nor on the boulevard across from the school (complaints of damage to the grass were received from the condominium unit in past years). **Staff supervision begins at 8:40am** and children should not arrive before that time as there will not be supervision on school grounds. *Staff will be outside the school to receive children who arrive by bus. Parents are asked not to congregate on school property after dropping off your child before school or while waiting for the dismissal bell at the end of the day. It helps to foster an easier transition for the child in the morning and eliminate disruptions to classes who are still receiving instruction in the classroom until 3:15pm (when parents are standing near the classroom windows and can be seen by students inside.)

Parents/guardians must not enter the school at any entry door other than through the main entrance. All visitors/volunteers must sign in at the office.

CHANGE OF CLOTHES

It is important that **ALL** students JK to Grade 8 have a change of clothes at the school. This will prevent students from having to call a parent at home or at work and inconveniencing them during the day.

DRESS CODE

Appropriate dress is required at all times. As a Catholic School, one of our goals is to promote modesty in dress and decency in behaviour. In order to do this, certain types of clothing are not acceptable at Notre Dame –

THE FOLLOWING ARE NOT TO BE WORN TO SCHOOL:

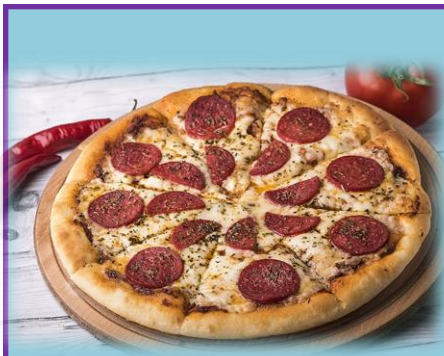
* Cut off shorts (short shorts) * Tube tops/spaghetti straps *Any tops displaying midriff

*Tshirts with inappropriate slogans/pictures

Any attire offensive or immodest is not permitted. As a sign of respect, hats are not to be worn inside the school.

SCHOOL ADVISORY COUNCIL 2023-24

The council is an advisory group to the Principal. The school council works in conjunction with the school to assist in purchasing resources as well as strengthening the bond between St. Patrick's Church and Notre Dame Catholic School, supporting school fundraising, augmenting the school improvement plan and fostering a sense of pride in our school identity. Monthly meetings are held virtually. All are welcome. If interested, please contact the school office to provide your email address. Our Co-Chairs this year are Angela Hogeveen and Jeanine Silva. The first meeting is scheduled virtually for Tuesday, September 26th from 6pm to 7pm.



Milk, Pizza & Subway Orders

Notre Dame School
will begin the
food program in October.
Please watch for updates by email.

School Cash Online

is used to purchase
items such as milk, pizza, etc. as well as
pay for class trips and more.
It is easy and convenient.

To Register please go to:
bhncdsb.schoolcashionline.com

Once you register, you will be
able to pay for your child's
costs on-line. You will also
receive e-mail notifications for
all new items that pertain to
your child/ren.

REMINDER:

Peanut Butter spread
substitutes like
WOW Butter
cannot be sent in your
child's lunch.

LUNCHES (Reminder: Notre Dame is a Nut FREE School)

Should you have to drop off your child's lunch, please ensure the package is clearly labelled with your child's name. Please pack any utensils with your child's lunch. The office nor the teacher has spoons, straws, cups, etc. available for the students. Students will not have access to microwaves to warm up their food. **Ensure your child can open their own containers.** Thank you.

FOOD AND BEVERAGE POLICY AT NOTRE DAME SCHOOL

It's a fact: a healthy mind depends on a healthy body. Students who eat healthy food are better prepared to learn and are more likely to succeed in school. Please remember that the students have 2 breaks – two 40-minute breaks. Perhaps mark what they should eat at first and second break.

The Ministry of Education has a School Food and Beverage Policy that includes comprehensive nutrition standards. As part of this initiative, the Brant Haldimand Norfolk Catholic District School Board has created its own Interim Policy that aligns with the ministry policy.

Any food sold/served (ie. pizza & milk program) at Notre Dame School will meet the guidelines outlined in our board policy. Notre Dame will provide a healthy school eating environment that encourages and models healthy living.

As in the past, home baking is not allowed due to Health Unit Guidelines and the anaphylactic policy. In case of a birthday, perhaps send in a book to be added to the classroom library.

If allowed this year, schools will be able to choose ten special events that do not have to follow the policy. These ten days will be decided by the principal, in consultation with the staff.

Good health is a prerequisite for good learning. The School Food and Beverage Policy offers a way to encourage healthy eating in schools. For more information about Ontario's healthy schools initiatives, visit www.ontario.ca/healthyschools

FEEDBACK

Catholic education and successful school districts rely heavily on the input of parents, community members and other stakeholders in regard to priorities and policies that guide the work of the Board. It is important to us that we have your opinion on important items that we are focusing on. It is also important that we continue to gather feedback as the education system undergoes change and development. Providing feedback can be as quick or as involved as you choose. Once we receive input/feedback, the information is passed on to the responsible department for the item under review and used as a resource to develop or redevelop the bylaw, policy, procedure, or protocol.

The Board of Trustees is currently seeking feedback for the following:

School Name

Catholic Elementary School

Please provide a recommendation for naming our newest Catholic elementary school in Caledonia. [Link to feedback form.](#)

IMPORTANT REMINDER:

Notre Dame Catholic School is a
Peanut AND Tree Nut Safe School.



Let Us Pray

Love is our calling, and the goal for which you have made us.

As we celebrate Catholic Education Week, may our love in action reveal to our world that we are people of justice and mercy.

May our daily words and example show clearly that we are people of faith and hope.

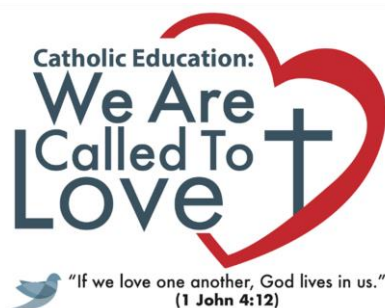
In the ways we reflect you daily, may everyone recognize us as people of joy.

Help us to never forget how much you love us, and to cherish your life within us, which gives energy and direction to our loving.

May we hear your call to love generously and inclusively, and may we call our world to be more loving also.

All of this we ask in the name of Jesus, our Friend and our Lord.

Amen.



This year, our Pastoral Theme is entitled, Catholic Education: We are Called to Love. Our focus is aligned with the OCSTA Catholic Education Week Theme. As a dedicated, faith-filled BHNCD SB Catholic education community, we live out the call to love as people of hope, faith, mercy, justice and joy!



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PARISH NEWS

Our Priest is Father Jerome Mascarenhas. He welcomes everyone to attend Mass. Come one and all. All are welcomed to attend on Saturday evening at 5:00pm or Sunday at 8:30am or 10:30am. Please visit the church website:

www.stpatrickscaledonia.com

BAPTISM

Learn what it means to be baptized in the Catholic Church and how to be baptized as children and adults. Please register for Baptism preparation class by calling the church office at 905-765 2729.

COMMUNION

As dates are arranged by St. Patrick's Church for students in Grade 2 to receive the Sacrament of First Holy Communion, communication will be sent home by your child's teacher.

CONFIRMATION

The Sacrament of Confirmation will be celebrated on Saturday, November 4th at 11am at St. Patrick's Church for all Grade 8 students. More information to follow once school begins.

SCHOOL FIELD TRIPS

When school trips are permitted throughout the year, detailed information and permission forms will be sent home for parents/guardians.

LICE CHECKS

Lice doesn't take a holiday. Please check your child's head on a regular basis and let us know should you find any nits. We have a "No Nit Policy."

PERSONAL INVITATIONS FOR BIRTHDAYS/PARTIES

We cannot allow the distribution of any invitations in the classroom for birthday parties, etc. during the school day. When some children do not receive invites, it causes disruption in the classroom, resulting in hurt feelings, etc. Thank you for your understanding.

VOLUNTEERS & POLICE CHECKS

The Criminal Background Check and Vulnerable Sector Check (VSC) process has changed and has become strictly an online process. Parents/Guardians who wish to offer their time and volunteer at the school or on a field trip when needed must obtain a VSC through the opp.ca website. Email the school office (cwoods@bhncdsb.ca) with the following information: **FULL legal name (first, middle, last) and your date of birth.** A school letter will be prepared and sent to you via email. Additionally, A.O.D.A. training is required, a one-time online training module to be completed by the parent/guardian.

SCHOOL TEXTBOOKS

Students are issued textbooks and workbooks and they have a responsibility to take care of these items. Teachers will expect a textbook to be returned at the end of a unit or school year. Damaged or lost books will have to be replaced.

Subscribe to the School Website

To subscribe scroll to the bottom of our website. You will receive an email notification when items are posted or updated.

School Calendar & Newsletter

All monthly newsletters will be posted on our website.

Simply go to notredamecaledonia.ca

Communication With Your Child's Teacher

Parents/Guardians will be encouraged to communicate with school staff through email or phone calls. Any concerns should be communicated to the teacher first, then the Principal if additional attention is needed.

MONITORING OF SCHOOL VISITORS

Because the security and safety of all our students are important, parents/guardians **MUST report to the office** when entering the school. This includes Board personnel.

The school will be locked, and parents/visitors will enter the front door. Please use the buzzer and the speaker to identify yourself. There will be NO travel through the school by any visitors granted entry to the school.

STUDENT ACCIDENT INSURANCE FORMS

Our School Board does not provide accident insurance coverage for student injuries that occur on school property or during school activities, including extra-curricular sports.

Each year, many families are left financially unprotected when their children are injured at school, while participating in non-school activities or at home. If a student is injured, parent(s)/guardian(s) are responsible for any costs not covered by the Ontario Health Insurance Plan (OHIP) or their employer's health care plan. Please check with your provider regarding your coverage.

Most accident-related expenses are not fully covered under OHIP and some expenses like ambulance fees, casts, crutches, physiotherapy and emergency dental care are usually not covered at all. This leaves you, the parent/guardian, financially responsible.

To help protect your family, it is recommended that you consider obtaining student accident insurance. As a convenience to you, the Board has arranged to offer student accident insurance through insuremykids®. Participation is voluntary, but highly recommended, and the costs are to be paid by the parent/guardian. The program is available for students up to age 26.

Coverage is provided for a wide range of accidental expenses such as:

- Dental Expenses - includes 10 years unlimited dental benefit coverage, future dental up to \$1,650 per tooth, and injury-related orthodontia coverage up to \$2,500 per accident.
- Total and Permanent Disability - up to \$350,000.
- Loss of Limb/Loss of Sight, Hearing, or Speech.
- Accidental Death.
- Ambulance Fees.

Insuremykids® Student Accident Insurance offers three plans with 24/7 coverage at affordable rates – their most affordable plan is \$17 per year and their most popular plan is the Platinum at \$33 per year, which provides out-of-province emergency medical coverage and travel benefits. All annual plans provide 13 months of coverage from the date of purchase. Family rates are available for three or more children in the same family, even if attending different schools. You can also save on time and premium with an optional 3-Year or 5-Year plan, available for online purchase only.

If you wish to purchase coverage, please do so directly online at www.insuremykids.com or call 1-800-463- 5437. The insurance agreement is between You and the insurance underwriter, Old Republic Insurance Company of Canada.

For more information, please visit www.insuremykids.com

Concussions

Health and
Social Services
Halimand and Norfolk

Did you know that only 1 in 10 concussions result in loss of consciousness.

A concussion is a brain injury that cannot be seen on routine X-rays, CT scans, or MRIs

Symptoms and complaints that may indicate your child has a concussion.



Thinking Problems	Child's Complaints	Other Problems
<ul style="list-style-type: none"> • Does not know time, date, place, details about a recent activity • General confusion • Cannot remember things that happened before and after injury • Knocked out 	<ul style="list-style-type: none"> • Headache • Dizziness • Feels dazed • Feels "dinged" or stunned; "having my bell rung" • Sees stars, flashing lights • Ringing in the ears • Sleepiness • Loss of vision • Sees double or blurry • Stomachache, stomach pain nausea 	<ul style="list-style-type: none"> • Poor co-ordination or balance • Blank stare/glassy-eyed • Vomiting • Slurred speech • Slow to answer questions or follow directions • Easily distracted • Poor concentration • Strange or inappropriate emotions (i.e., laughing, crying getting mad easily) • Not participating well



If you think your child has a concussion, STOP their activity immediately and seek medical attention

Welcome Back!



September 2023



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

						1	2
3	4	FIRST DAY OF SCHOOL *Staggered start for JKs	5	6	7	8	9
10	11	12	13	14	PA Day	15	16
17	Meet the Teacher 4:30 to 6pm PHOTO DAY	18	19	20	Agstravaganza Trip (Fairgrounds) Gr. FI 4/5, 5E	21	22
23							
24	25	S.A.C. Meeting (Virtual) 6 to 7pm	26	27	28	29	30



UPCOMING IMPORTANT DATES:

- October 3 PA Day
- October 9 Thanksgiving Holiday
- November 4 Grade 8 Confirmation ~ 11am
- November 6 Progress Reports Go Home
- November 6 Photo Re-Take Day
- November 17 PA Day
- December 11 & 12 Dental & Vision Immunization Screening
- December 23 to Jan 7 Christmas Break



BUS TRANSPORTATION

Special precautions are being taken to ensure your child safely travels to school every day. Your child's safety is our concern, and their best behaviour is necessary. Every time that the bus driver's attention is averted from the road to speak to students who aren't behaving properly, there is a potential situation for an accident. It is a privilege NOT a right to ride the school bus. Students are responsible to the Principal for his/her behaviour on the bus. Inappropriate behaviour will NOT be tolerated, and students will be responsible for his/her actions and will be dealt with accordingly.

Please remind your child about the importance of proper behaviour on the bus. Only students who follow the conduct code of behaviour for riding the bus will be allowed to continue to ride. Please note that no student will be allowed to get off or on at another stop due to the transportation policy and insurance purposes. There will be no exceptions to this rule, (for example babysitting purposes, birthday parties, etc.)

If you have any questions regarding your child's bus, please call the transportation department (519-751-7532 or 1-877-226-6353 – ext.#3). *The school is unaware of daily issues such as bus delays, etc. The school receives email updates just like parents would if they are subscribed to the transportation website (www.stsbhn.ca). Please DO NOT call the school.

TRANSPORTATION PORTAL

Transportation details for the coming school year will be communicated to students in Junior/Senior Kindergarten and students identified by the Special Education Department only. All other students will be required to login to the online portal available at www.stsbhn.ca. From the Home Page you can choose Parent/Student Log In. You must create an account allowing you access to your child's Transportation details. The information required is:

- Ontario Education Number (OEN) – i.e., 123-456-789). Dashes need to be included. This number can be found on your child's report card, at the top of the first page.
- Date of birth – (i.e., dd/mm/yyyy).
- Street Number – enter in the actual number (not the street name).
- School – select from drop down menu the school the student will be attending.

The portal is now accessible to the public, with information for the 2022-23 school year available to parents/guardians.



NO CHILD WITHOUT

Our school is involved in the Canadian MedicAlert Foundation's No Child Without program.

There is no cost for students who attend our school and are between the ages of 7 up to their 14th birthday to join MedicAlert through this program. If your child has a medical condition, allergy or is required to take medication on a regular basis, then you should consider this program.

A child's MedicAlert identification can alert school staff, friends, coaches and others about your child's medical condition should an emergency occur. If your child is already part of the No Child Without program and there have been changes to their medical condition, medications or emergency contact information, call MedicAlert at 1-800-668-1507 to update your child's file.

Mark Your Calendar

School Resumes

- September 5 (with staggered start dates for JK students)

Photo Day

- September 18

Meet the Teacher

- Sept 18 from 4:30-6pm

School Council Meeting

- First Meeting will be Sept 26 from 6-7pm
- Meeting Virtually

P A Days

- September 15
- October 3
- November 17
- January 22
- April 19
- June 3 & 28

Thanksgiving Day

- October 9

Grade 8 Confirmation

- November 4 at 11am

Photo Day Retake

- November 6

Progress Reports

- November 6

Christmas Break

- Dec 23 - Jan 7

March Break

- March 11 – 15

NOTRE DAME CATHOLIC SCHOOL CONTACTS/STAFF

Principal
Secretary
Priest
Church

(Mass - Saturday 5:00 pm, Sunday 8:30 am & 10:30 am)

Parish Secretary
Superintendent
Trustee
Teacher in charge
School Council Co-Chairs

Mrs. M. Leonard
Mrs. C. Woods, Mrs. L. Frenza
Father Jerome Mascarenhas (905) 765-2729
St. Patrick's Church

Mrs. S. Hunter
Mr. P. Wilson
Mr. M. Watson
Mrs. T. Poirier
Angela Hogeveen & Jeanine Silva

Kindergarten French Immersion (K1)
E.C.E. (FI K1)

Kindergarten French Immersion (K2)
E.C.E. (FI K2)

Gr. 1 French Immersion

Gr. 2 French Immersion

Gr. 2/3 French Immersion

Gr. 3/4 French Immersion

Gr. 4/5 French Immersion

Kindergarten English (K1)

E.C.E.

Kindergarten English (K2)

Gr. 1

Gr. 2

Gr. 3

Gr. 3/4

Gr. 5

Gr. 6

Gr. 7

Gr. 8

French

STEM

Kindergarten Prep

French Immersion Prep

Resource Teacher

Library Technician

Educational Assistant

Educational Assistant

Educational Assistant

Educational Assistant

Educational Assistant

Custodians

Lunch Monitor

Mlle A. Poirier

Mme L. Tinebra

Mlle L. Alvarado

T.B.A.

Mme S. McQueen

T.B.A.

Mme M. Banda

Mme S. Turcotte

Mme M. Vecero

Mrs. K. Consoli

Mrs. J. White

Mrs. N. Robertson

Mrs. D. Vellone

Mrs. D. Cimadamore

Mrs. G. Porco

Miss B. Mendoza (for Mrs. T. Haddow)

Mrs. K. Gallagher

Mrs. A. Zinger

Mr. L. Goulding

Mrs. T. Poirier

Mme C. Robitaille (for Mme P. Zezella)

Mrs. T. Mosher

Miss A. Mendoza

Miss R. Van Holten

Mrs. K. Bookman, Ms. S. Gaudette

Mrs. S. Davies

Ms. E. Vieira

Miss C. Catherwood

Mrs. E. Rowe

Mrs. D. Haughton

Ms. B. Nunn

Mr. Shannon, Mr. Gehue

Mrs. S. Verigin, Mrs. T. Lazar

A SPECIAL THANKS.....

- To the staff of Notre Dame Catholic School, who did so much work behind the scenes to make our children feel welcome this new school year.
- To our parent community for the outstanding & ongoing support we receive.
- To Mr. Shannon & Mr. Gehue for giving us a clean, safe school. We appreciate the many hours of hard work in preparing for the new school year.
- To our Kindergarten students, who will be starting school for the first time. Welcome and Congratulations!

PLANS OF CARE for Prevalent Medical Conditions

At this time of year, we'd like to bring your attention to the Plans of Care we provide students who have a prevalent medical condition that requires support or monitoring for the upcoming school year.

The following are medical conditions that require a Plan of Care as determined by the B.H.N.C.D.S.B. policy and/or provincial legislation:

- **Asthma**
- **Anaphylaxis**
- **Diabetes**
- **Epilepsy**

The information letter together with the forms can be accessed by visiting our school website: notredamecaledonia.ca The forms are available under the tab '**School Forms**'. Once complete, please email the form to kbookman@bhncdsb.ca or drop it off at the school office.

Mrs. Bookman, the school S.E.R.T., ensures that the necessary information is communicated to staff for the new school year. (*Plans of Care already in place for current students will be automatically reviewed and updated for the upcoming school year by Mrs. Bookman.*)

CODE OF CONDUCT

When you enroll your child in a Catholic School within the Brant Haldimand Norfolk Catholic District School Board, there are clear expectations about acceptable and non-acceptable behaviour for all members of the school community (students, staff, parents and visitors). These expectations will reflect Catholic values including respect for personal dignity, personal space, personal property and difference in background. If you have any concerns as a parent, please address them to your child's teacher. Often you will hear another side to a story or sometimes students may misunderstand the teacher. Please remember to role model proper behaviour. Inappropriate remarks, yelling, swearing at a staff member will not be tolerated!!! Sometimes we may not always agree so it is imperative to talk to the teacher. If the conflict can't be resolved, please talk to the Principal. It is also wise not to discuss staff members in front of the children.



SCHOOL CASH ONLINE

Available to all students

- Purchase items being sold at the school throughout the year (ie. lunch items when available, fundraising items, etc.
- Once registered you will receive email notifications of all new items available for your child(ren)
- CONSENT FORMS will be available on School Cash Online. These forms are required annually. Once available please complete to provide consent for your child for this school year. Forms to be available:
 - Technology Use
 - Collection & Use of Personal Information
 - The Makerspace Safety Contract (STEM)
 - Concussion Awareness

SchoolCashOnline
KEYGROUP

Fast. Safe. Convenient.

Register Today!

1. Create Your Profile

Go to <https://bhncdsb.schoolcashonline.com/> and click on "Get Started Today".

2. Confirm Your Email

Check your inbox for the email confirmation and click on the link inside. Sign in with your new login details.

Stay connected by selecting "Yes" to email notifications about upcoming fees.

☒ I want to receive email notifications for new fees assigned to my student and updates on school-related activities.

3. Add a Student

Click "Add Student" and fill in the required fields with your child's details.

Purchase these items and more online.

Use your computer, tablet or smartphone to register and pay online.



Which payment methods are accepted?

Credit Card

Pay with Visa or MasterCard on *School Cash Online* by entering your credit card number, CVV number (the three digits on the back of your card), card expiry date, and billing information.

eCheck

An electronic version of a paper check used to make payments online. Anyone with a checking or savings account can pay by eCheck on *School Cash Online*.



myWallet

An online wallet that can be loaded to hold funds and pay for your child's fees on *School Cash Online*. myWallet also allows you to allocate funds to pay for school fees at a later date.

Why sign up for *School Cash Online*?

School Cash Online is an online parent portal that offers a safe, fast and convenient way to pay for school activity fees.

- ✓ Pay for your child's school fees online. Anytime, anywhere.
- ✓ Stop sending your child to school with money.
- ✓ Get automatic email notifications about upcoming school fees and activities.

For more information, contact Parent Helpdesk at
parenthelp@schoolcashonline.com or 1.866.961.1803

STUDENT INFORMATION VERIFICATION FORMS/CONSENT FORMS

Student Information Verification forms will be sent home with your child the first week of school. A legal-size pink page, information on BOTH sides, must be reviewed by a parent, any corrections added to the form, and signed by the parent on the second page. All forms are due back to the school immediately as this is a time sensitive request. Kindly return the form with your child in his or her backpack. Thanking you in advance.

Additional mandatory consent forms required annually will be made available to you through School Cash Online in digital format for your convenience. You will be notified once the forms are available to access online.



| Direction of School Support

School Support Designation

As a property owner in Ontario, you are required to support a school board, even if you do not have children or your children are not currently attending school. By default, your school support is directed to your municipality's English Public School Board.

In the case of a residential property occupied by tenants, they can direct the school support for that property.

Property owners, occupants, and tenants can select which school board they choose to support. Additionally, you will be able to vote in the next municipal election for trustees for the school board that you choose to support.

The Municipal Property Assessment Corporation (MPAC) is legislatively required to collect school support information and provide it in the assessment roll to every municipality and school board.

Changing your school support online



Based on your eligibility, property owners and tenants registered with MPAC can view and update the school support designation online.

To learn more about eligibility requirements or change your school support designation, please visit mpac.ca/schoolsupport or scan the QR code.

What if I have difficulty updating my school support online?

A step-by-step guide is available on mpac.ca which will help users navigate MPAC's school support portal. Alternatively, you can obtain the Application for Direction of School Support (ADSS) Form from mpac.ca or from your school board's office. To register or for further assistance with the online school support tool, you can contact MPAC's Customer Contact Centre at 1-866-296-6722 or 1-877 889-6722 (TTY).

Municipal Property Assessment Corporation contact information:

1340 Pickering Parkway, Suite 101
Pickering ON L1V 0C4
Email via: mpac.ca/ContactUs



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